



**Pediatric
Critical
Care
Colloquium**

STEERING COMMITTEE

K. Biagas, MD

*B. M. Greenwald, MD
Immediate Past Chair*

*Z. L. Harris, MD
Chairperson*

*P. R. Holbrook, MD
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*H. E. James, MD
Founding Member*

J. P. Marcín, MD, MPH

P. Lubinsky, MD

R. Orellana, MD

S. Pasala, MD

*J. Schwartz, MD
Chairperson Elect*

*D. Stockwell, MD, MBA
Past Chair*

**PEDIATRIC CRITICAL CARE COLLOQUIUM
Steering Committee Meeting Minutes**

Meeting Date: Sunday, October 23, 2022

Meeting Location: UC Davis Medical Center, Sacramento, CA

Members present: Z. L. Harris, M.D., Chair (Presiding)
K. V. Biagas, M.D.
P. R. Holbrook, M.D. *[virtual]*
H. E. James, M.D.
R. A. Orellana, M.D.
S. Pasala M.D. *[virtual]*
J. M. Schwartz, M.D.
D. Stockwell, M.D.,

Member absent: B. M. Greenwald, M.D.
P. S. Lubinsky, M.D.

Non-Members present: J. Marcín, M.D.
J. Plant, M.D.
V. Srinivasan, M.D. *[virtual]*

The meeting was called to order by Z. L. Harris, M.D.

Dr. Harris requested input from the members present as to the previous minutes of the virtual meeting of the PCCC Steering Committee held on November 4, 2020. With there being no comments or corrections, the meeting minutes were approved.

Dr. Harris provided an overview of the updated Memorandum of Understanding between the PCCC and American Academy of Pediatrics (AAP). Some of the agreement aspects were briefly discussed.

Dr. Marcín expressed his main concern for future joint sponsorship between the AAP and PCCC. Early administrative coordination is necessary for better collaboration. There were significant factors in the administrative sequence that created delays in the final program. This was discussed. Dr. Srinivasan indicated he was aware of this concern, and he will bring to the attention of CHOP team members.

Preliminary Report on the 27th. (Drs. Marcin and Plant)

There were 100 pre-registrations and 8 walk-in registrations. Of the 100 pre-registrations 47 were physicians, 29 NPP, 7 RPT, 5 medical students, 8 residents, and 8 fellows.

There were 3 pre-meeting courses announced initially: Sedation Provider Course, Pediatric Emergency Care and Critical Care Telemedicine Course, and Pediatric Advanced Practice Provider Course. The sedation course was cancelled due to low registration, possibly as a result of a similar course provided by the Society for Pediatric Anesthesia. There were 10 registrants for the telemedicine course, and 12 for the APP course.

A brief discussion followed regarding marketing the colloquium. Dr. Marcin indicated digital outreach was employed, along with joint sponsorship by the AAP, as well as 17 critical care fellowship program directors. Expanding course opportunities for advanced practice providers was also subject of discussion, since there seemed to be significant interest expressed by the nurse practitioners in attendance.

There were 28 abstract/poster presentations. Dr. Marcin apologized for not creating a best poster award; this had been overlooked. There was a unanimous expression by those present that the combination of the poster presentations/reception was very interactive and a positive venue.

The preliminary financial report was presented. Early meeting registration fees were \$475 for physicians, \$375 for other health care professionals, and \$195 for trainees. Pre-meeting workshop registration was \$50. Registration income (**without** walk-ins) totaled \$26,965. There was one exhibitor registration fee of \$3500. Pre-conference workshop total registration was \$950. Preliminary total income was \$31,415.

Preliminary meeting expenses was: Abstract processing fee (Oxford Abstracts) totaled \$750. Delivery, set up and take down of posterboards was \$2400. Audiovisual support totaled \$2,600. Conference meals and refreshment services totaled \$25,754. Conference management fee (planning, logistics, and credit card processing) was \$6000. Accreditation fee for CME and related expenses totaled \$6500. Overall preliminary expenses totaled \$44,835. Current estimated loss: \$13,420.

Dr. Marcin indicated the final report would be presented at the next Steering Committee meeting.

Dr. Holbrook noted the PCCC logo was not included in the digital meeting announcement, nor in program itself. Dr. James indicated he was at fault for this, having recognized the lack of logo late in the process and noting the administrative burden the AAP logo being incorporated into the UC Davis conference event services, had already produced a delay in the marketing process. Dr. James indicated this would be brought up early in the meeting preparation sequence for 2023 and future colloquiums. Dr. Plant suggested the logo also be incorporated into the colloquium website. Dr. James indicated he would initiate the process for this to be updated.

The members of the PCCC Steering Committee expressed their appreciation for the preparation and execution of the 27th PCCC to Drs. Marcin and Plant. They recognized their time and dedication in providing an excellent venue of collegial interactive discussion and education.

28th PCCC Update

Dr. Srinivasan then provided update plans for the 28th PCCC at Children's Hospital of Philadelphia (CHOP) in 2023. He apologized for his lack of physical presence in today's meeting, which was due to an issue of staffing and prior commitment of CHOP physicians. Following his interaction with the current division Chief at CHOP, proposal was to hold the meeting in November 2023, coinciding with the annual CHOP Resuscitation meeting. In a brief overview of the conference venue, he pointed out that there would significant construction work of campus facilities. Alternative location could be the downtown Philadelphia hotel complexes. He proposed a pre-conference courses such as simulation, diagnostic ultrasound, advanced practice provides and others, to be held on Friday. On Saturday they suggested having the resuscitation course, and critical care tracks involving clinical work on Sunday.

Dr. James suggested the resuscitation course, if held on Saturday, should be a separate track, with parallel tracks on other subjects. The administrative format could be structured in such a way that a fee for the resuscitation track would be separate from the PCCC registration fee. A single reduced fee for attendance to **both** the PCCC and resuscitation course could be offered. A discussion followed on variations of format and themes. Dr. Srinivasan indicated that he would meet with his team and finalize the proposal and communicate further with Dr. Harris and SC.

Dr. Harris thanked Dr. Srinivasan for his presentation and indicated she would be awaiting further timely program information.

Future PCCC Meetings

Dr. James stated he had been in contact with Dr. J. Burns, who requested a PCCC meeting be held in Boston in 2026. Dr. Harris indicated she was exploring venues for 2024 and 2025, and an update would be communicated to all SC members.

Other Business

- Dr. Harris acknowledged the request for resignation of Dr. S. Kudchadkar due to her current academic commitments. Dr. Harris expressed her personal thanks, as well as for the Steering Committee, for Dr. Kudchadkar's previous committee participation as well as the venue hosted in Baltimore.
- Dr. Harris then acknowledged the appointment of Dr. J. Marcin as a new member of the PCCC Steering Committee.
- Dr. Harris invited Dr. K. Biagas to express her wishes for post-PCCC "reflections". Dr. Biagas suggested that course directors/coordinators share their PCCC meeting experiences, and that these "reflections" be documented so that future conference coordinators could benefit from them. Dr. Harris suggested Dr. Biagas format a questionnaire that could serve as a template for such a document. Dr. Holbrook requested Dr. Biagas provide a copy of the questionnaire draft to the Chair and Chair-Elect, as well as Dr. James (Founding Member), to be reviewed and subsequently submitted to the Steering Committee for approval.

With there being no further items to discuss, Dr. Harris thanked all the members for their participation and called the meeting to a close.

Respectfully submitted,

A handwritten signature in black ink that reads "Z. Leah Harris". The signature is written in a cursive style and is underlined with a single horizontal stroke.

Z. Leah Harris, M.D., Chair

Hector E. James, M.D., Founding Member

ZLH-HEJ/js

cc: Members of the PCCC Steering Committee
V. Nadkarni, M.D.
V. Srinivasan, M.D.